



JUST-IN-TIME Core Usage Funding Program

PROGRAM PURPOSE

The intent of the Just-In-Time (JIT) Core Usage Funding Program is to provide quick access to funding to use any of the ICTS-affiliated Cores for research advancing medical knowledge that can improve human health. A Confirmation from the Director of the ICTS-Affiliated Core is an essential part of the application and must corroborate the service(s) to be provided and the interaction the investigator has had with the Core in determining the relevant services.

This program is designed to support investigators in obtaining final data 1) for developing a clinical/translational proposal to be submitted for extramural funding and/or 2) leading to a concrete improvement in patient care (QA/QI) at Barnes-Jewish Hospital or St. Louis Children's Hospital. Details are required in the application.

PROGRAM PROCESS OVERVIEW

Application Due: 10th Day of Any Month, or first working day thereafter by 5pm CST

Award Decisions: 10th Day of the Following Month, or first working day thereafter
(Note: QA/QI-focused proposals may take longer due to an additional step in the review process.)

Award Start Date: Immediately Upon Notification

****Step 1:** Investigators submit their application via the online submission system to the core(s) from which they are requesting services PRIOR to the deadline to allow appropriate time for review. We recommend consulting with the core(s) in order to determine the timeline for your application.

Investigators will be asked to submit the following information:

1. A project description using Arial 11 point font, single spacing, and ½ inch margins.
2. Quote from the Core for the requested services, if available.
3. Current Biosketch in the new NIH format for Principal Investigator.

The ICTS JIT Core Usage Funding application site: <http://ictsapply.dom.wustl.edu>

****HIU Applications have an additional step at the beginning of the process:**

Please allow additional time for the MIR review. The PI is to submit the application to the Mallinckrodt Institute of Radiology (MIR). Contact ccir@mir.wustl.edu for instruction. Once the MIR Funding Committee accepts/approves the application, the applicant will be approved to create their online JIT application.

Step 2: Core directors complete their portion of the application and submit to ICTS. In order for the application to be considered for a current deadline, **the core(s) must approve the applications online before 5 pm CST on the 10th of a month** (or the first working day after the 10th). Those received after the 10th will be held until the reviews of the following month.

Step 3: Proposals are administratively reviewed for completeness and will not be forwarded to the Program Committee until all information is collected. Once deemed complete, the proposal is submitted to Committee which includes the ICTS Funding Program Director, Co-Directors, and invited ICTS faculty as subject area experts.

Step 4: Investigators are notified of the committee's funding decision, via email, by the 10th day of the month following the application submission, or first working day thereafter. Refer to "Award Process/Terms" section below.

AVAILABLE FUNDING

Applicants may request up to \$5,000 from the ICTS for up to 1 year for use of the core services. In the case of requesting services from the Human Imaging Unit, the maximum allowable request is \$10,000 due to the availability of matching funds from the WU Mallinckrodt Institute of Radiology (MIR).

ELIGIBILITY

- Applicant must be a registered member of the ICTS. Member eligibility and registration is available at www.icts.wustl.edu. For assistance with registration, contact the ICTS office through email, icts@wustl.edu, or by calling 314-362-9829.
- Applicants from WU or its ICTS partner academic institutions must hold a **faculty** level appointment.
- For research fellows or trainees, the mentor (faculty member) must submit the application as PI. Describe within the application the trainee-mentor circumstance.
- Employees of BJH, Goldfarb School of Nursing or SLCH (MD, PhD, nurse, or allied healthcare professional) may apply with the permission of their department director.
- Applicants may hold only one JIT Core Usage award at a time and total awarded services may not exceed \$5,000* within a 12 month period. (*Maximum for Human Imaging Unit services is \$10,000.)
- Funds may be requested for services from up to **2 Cores, maximum**, per JIT application.

CONSIDERATIONS

In developing applications for this RFA, investigators must show there is a DIRECT or CLEAR LINK to human health or disease for proposals that deal with animal models or in vitro culture systems.

AWARD PROCESS/TERMS

PIs receiving approval for an award will be notified of the specifics via email. Awardees must obtain all regulatory approvals (IRB and/or IACUC) prior to issuing of award. **Funds will not be allocated to the individual Investigators. Instead, the PIs will essentially receive a voucher for the core services requested in the application.**

- Upon completion of a service, each core will issue an invoice to the ICTS Administrative Core and in turn the core will receive direct payment. JIT award funds will be tracked within the ICTS Administrative Core and statements will be sent to Investigators periodically.
- The funds will be available to the PI for up to 12 months. JIT funding can only be used for projects completed within the funding timeline and cannot be used for services received prior to the award start date. Note: per ICTS standard policy, 'no cost extensions' are not permitted under the ICTS JIT Funding Program.
- An Investigator will not be awarded services through the JIT program valued at more than \$5,000* within a 12 month period. (*Maximum for Human Imaging Unit services is \$10,000.)
- The PI must use the support only for the protocol associated with the submitted and approved JIT application.
- Investigators will be asked to complete a **brief survey**, annually for 3 years after the JIT award expires, in order to assist in capturing the Return on Investment (ROI) (e.g. proposal submissions, award, publications, other outcomes, etc.) for this funding program.

Cores Eligible for JIT Funding

Listed alphabetically below are the research cores that are affiliated with the ICTS JIT Core Usage Funding Program.

Core:	Director(s):
Anatomic and Molecular Pathology Core Lab (AMP)	Erika Crouch, MD, PhD
Cardiovascular Imaging and Clinical Research Core Laboratory (CIRCL)	Lisa De Las Fuentes, MD
Center for Administrative Data Research (CADR)	Margaret Olsen, PhD, MPH
Center for Clinical Research and Ethics (CCRE)	James DuBois, PhD, DSc
Center for Health Economics and Policy (CHEP)	Timothy McBride, PhD
Center for High Performance Computing (CHPC)	Rohit Pappu, PhD
Clinical Genomics Research Unit (CGRU)	Ina Amarillo, PhD
Clinical Research Unit (CRU)	Samuel Klein, MD
Clinical Trials Unit (CTU)	Samuel Klein, MD
Core Laboratory for Clinical Studies (CLCS)	Richard Ostlund, MD
Dissemination and Implementation Research Core (DIRC)	Enola Proctor, PhD
Emergency Care Research Core (ECRC)	Yi Zhang, JD, RN
Genome Engineering and iPSC Center (GEiC)	Xiaoxia Cui, PhD
Genome Technology Access Center (GTAC)	Richard Head, PhD
Health Behavior Communication and Outreach Core (HBCOC)	Donna Jeffe, PhD
High-Throughput Screening Center (HTSC)	Maxene Ilagan, PhD
Human and Mouse Linked Evaluation of Tumors (HAMLET)	Shunqiang Li, PhD
Human Embryonic Stem Cell Core (hESC)	Mariana Beltcheva, PhD
Human Imaging Unit (HIU)	Robert McKinstry, MD, PhD
Informatics Core Services (ICS)	Albert Lai, PhD
Laboratory for Infectious Disease Research (LIDR)	Jeffrey Adamovicz, PhD
Lifestyle Intervention Research Core (LIRC)	Samuel Klein, MD
McDonnell Genome Institute (MGI)	Susan Dutcher, PhD
Metabolomics Facility	Daniel S. Ory, MD
Pediatric Clinical Research Unit (PCRU)	Neil White, MD
Proteomics and Mass Spectrometry (PMSP)	R. Reid Townsend, MD, PhD
Recruitment Enhancement Core (REC)	Yi Zhang, JD, RN
Regulatory Support Center (RSC)	Yi Zhang, JD, RN
Research Design and Biostatistics (RDBG)	J. Philip Miller or Ken Schechtman, PhD
Research Engagement to Advance Community Health (REACH)	Angela L. Brown, MD
Siteman Biostatistics Shared Resource (SBSR)	Graham Colditz, MD, DrPH
Statistical Genetics Analysis Core (SGAC)	Michael Province, PhD
Tissue Procurement Core (TPC)	Mark Watson, MD, PhD
Translational Cardiovascular Biobank & Repository (TCBR)	Jeanne Nerbonne, PhD
Washington University Pediatric & Adolescent Ambulatory Research Consortium (WU PAARC)	Jane Garbutt, MBChB, FRCP
Women and Infants' Health Specimen Consortium (WIHSC)	Ann M. Gronowski, PhD